



Minutes of the Meeting of Hilldale Parish Council

Thursday 28th April 2022; 8.00pm held at Hilldale Village Hall

Participants: Cllr G Ward (Chairman) (SA), Cllr I Bell (IB), Cllr D Whittington (DW) Cllr S Ashcroft (Vice Chairman) and Trish Grimshaw (Parish Clerk) (PG)

1. Apologies: Cllr May Blake (MB); Bill Halkett

Welcome: The Chairman welcomed all to the meeting.

2. Declarations of Interest and Dispensations:

Cllr D Whittington declared an interest in item 9

3. Public Participation: None

4. Minutes of the Previous Meeting – the Minutes of the Council Meeting held on 03/03/22 & Extra Ordinary Meeting on 23/03/22 were approved. Proposed by Cllr Whittington and seconded by Cllr Ward and will be duly signed by the Chairman.

5. Parish Clerks Report: The Clerk provided a verbal summary of the work which has been undertaken since the last meeting (report previously circulated). Points to note:

The defibrillator training went well, a further session will be booked in the autumn. Thanks to Peter from NW Ambulance Service for providing this free of charge.

6. To receive an update on the sink hole on the playing field following the site visit with Parish Councillors on 7th April 2022. No further progress, we await UU contacting the Clerk with a date to start the on-site investigative work.

7. To receive an update on the estimate to replace the village hall floor. The Clerk advised that all temporary repair works has been completed enabling all hall activities to take place. This will be continually monitored. The Clerk has received one estimate (previously circulated) for a replacement floor which also includes insulation. It was resolved to obtain a second estimate meanwhile to go ahead with a claim to the small claims court against the original flooring contractor. It was resolved that the Chairman and Vice Chairman should be delegated to deal with the detail of the claim without the need for a further meeting.

8. To consider making a grant funding application to the Whitemoss Community Fund or any other available funding sources to replace the village hall floor. It was resolved to put this on hold until the outcome of the small claims court is sought. A discussion took place regarding employing an architect to provide a design for a floor and roof solution. This will be considered at a future meeting.

9. To receive an update on progress made with the Village plan. Following discussion, it was resolved to place an article in the next newsletter to seek residents opinions, the wording of this was delegated to the Chairman and Vice Chairman.

10. To request articles from Parish Councillors for the Hilldale Parish Council newsletter, confirm the date of issue and method of distribution. It was resolved to add the article regarding the village plan and issue before July, being distributed via the HCA team.

11. Items for information - reports from outside bodies – none to report

12. To receive an update on the capital funding application to WLBC – the Clerk was pleased to report she has received confirmation today that both applications have been successful with WLBC providing 50% to the cost of each application. The grants applied for being 1) to supply a new curtain rail and curtain to the rear of the hall 2) to obtain 3 x eco acoustic noticeboards. Since submitting the application HCA have successfully obtained a grant for the curtain rail and curtains. The Chairman to liaise with the HCA re the best course of action to release the grants.

13. To receive an update re purchase and fitting of the stage back curtain and curtain rail for the village hall. As above.

14. To receive an update re the arrangements for the Local Govt Elections on 5th May 2022. The clerk reported that the polling booth had been delivered to the hall earlier in the week and that the Polling Officer had been in touch regarding access on Thursday morning. The Clerk will open up the hall at 6.15am. It was resolved that the Cllr Ward or Cllr Bell will be available to lock up on Thursday evening (approx. 10.15pm).

15. To request to confirm to adopt the revised Members Code of Conduct and guidance documents as recently approved by WLBC, Democratic Services (copies previously distributed to Parish Councillors). Parish Councillors resolved to adopt the revised code.

16. Planning Matters – to discuss and decide a response (if applicable) to the following planning application together with any received after the agenda is published:

Ward: Parbold Parish: Hilldale Application No: 2022/0287/FUL Date Valid: 14 March 2022
Proposal: Conversion of roof space with raising of the existing ridge height. Site Location: 14 Springmount Drive, Hilldale, Wigan, Lancashire, WN8 7AP. Applicant: Mr T W Pye
Decision Level: Delegated to the Corporate Director of Place and Community for determination unless Member request consideration by Planning Committee Response
Deadline: (for Ward Councillors & Parishes) 29 April 2022 – No objections raised

17. To pass a resolution to agree the internal auditor's terms of reference – it was resolved to agree the internal auditor's terms of reference (previously circulated)

18. Ratification of the financial year end 2021/22 and subsequent documents to be submitted to the internal auditor. Parish Councillors resolved to ratify the financial year end 2021/22 noting the budget monitoring report/receipts and payments summary to the end of quarter three and four October to March 2022 which had been previously circulated.

19. To resolve to accept the National Joint Council (NJC) for local government services new rate of pay (an increase of 1.75%) applicable from 01/04/21 for Parish Council employees. It was resolved to accept the NJC pay rise applicable from 01/04/21.

20. To consider and approve the schedule of accounts for payment - approved.

21. Financial reports – to ratify accounts and authorise payments - approved.

There being no further business the meeting closed at 20.29

Clerk: Trish Grimshaw

E mail: Clerk@hilldaleparishcouncil.com

Signed ... G Ward.....

G WARD, CHAIRMAN Dated28/07/22...